

**BYLAWS OF
THE NATIONAL FEDERATION
OF
URBAN-SUBURBAN SCHOOL DISTRICTS**

ARTICLE I

Name

Section 1. The Corporation shall be organized as non-profit and be known as The National Federation of Urban-Suburban School Districts.

ARTICLE II

Purpose

Section 1. This Corporation shall serve and represent those urban-suburban school districts which have similar problems and wish to affiliate for these purposes: (1) to promote exchange of ideas, knowledge, and understanding about topics and problems of member school districts; (2) to make studies of problems unique to member school districts; (3) to facilitate dissemination of results and implementation of successful practice among school districts; and, (4) to further the cause of education as determined by the Delegate Assembly.

ARTICLE III

Members

Section 1. Charter Members - Those school districts which had joined this Corporation by the end of the 1974 Fall Conference.

Section 2. Additional Members - The total number of school districts shall not exceed thirty. Nomination for membership can be made by any member district through submitting same to the Executive Consultant who in turn will present the matter to the Executive Committee for ratification. Upon such ratification, the Executive Consultant will issue a formal invitation for membership to the district nominated.

Section 3. Delinquent Members - Any district whose service charges and/or membership fees are six months in arrears shall be declared delinquent and all rights and privileges of participating in the Corporation are withdrawn.

ARTICLE IV
Officers and Directors

Section 1. Delegate Assembly - The Delegate Assembly shall include the Superintendent of Schools and one member of the Board of Education officially designated from each member board. In the absence of a designated member or members, alternates will be selected by the district representatives attending the meeting, with the stipulation that one vote would be a board member representing the board of education, with the other vote being a staff member representing the superintendent.

Section 2. Officers - The officers shall be a President, a Vice-President, a Secretary, and a Treasurer. The duties of the Secretary and the Treasurer may be assigned to the Executive Consultant by the Executive Committee. The officers shall be elected annually by the Delegate Assembly to take office upon installation at the conclusion of the annual meeting. The positions as filled by election, where feasible, will alternate between a board member and a superintendent.

Section 3. Executive Committee - The affairs of the Corporation shall be operated through an Executive Committee. The Executive Committee shall consist of the President, the Vice-President, and at least seven members from the Delegate Assembly and the Past-President to be ex-officio member with voting rights for one year. The Executive Committee members shall serve two-year terms. The term of office of the President and Vice-President shall be limited to one year. A balance, where feasible, between Board Members and Superintendents of Schools shall be maintained on the Executive Committee. The Executive Committee shall plan all meetings of the Corporation. Vacancies on the Executive Committee shall be filled by (1) the Vice President succeeding the President and (2) nomination of others by the President and approval by the Executive Committee. In the event of the Vice President succeeding to the Presidency, the Vice-President will complete the term of the existing president and may thereafter succeed himself/herself as President for an additional term.

ARTICLE V
Executive Consultant

Section 1. An Executive Consultant part-time or full-time shall be employed by the Executive Committee. His/her responsibilities shall be determined by the Executive Committee. He/she shall work under the general direction of the Executive Committee and under the supervision of the President.

ARTICLE VI
Meetings

Section 1. Conference Meetings - There may be two meetings held each year - one in the spring and one in the fall. The Executive Committee shall plan and arrange for these meetings. In planning these meetings, the Executive Committee shall arrange and

include time for the business meeting.

Section 2. Business Meetings - The Delegate Assembly shall meet annually to elect officers and the Executive Committee and to approve the annual budget.

Section 3. Executive Committee Meetings - The Executive Committee shall meet at the call of the President or a majority of the members of the Executive Committee. The Executive Committee shall meet at least once before each conference meeting.

Section 4. Special Meeting of the Delegate Assembly - A special meeting of the Delegate Assembly may be called by the President with consent of the Executive Committee and/or a majority of the members of the Delegate Assembly.

Section 5. Quorum - The presence of one-third of the whole Delegate Assembly or a majority of the Executive Committee shall constitute a quorum.

ARTICLE VII

Committees

Section 1. Executive Committee - An Executive Committee shall be elected and perform the functions set forth in this document.

Section 2. Nominating Committee - A Nominating Committee shall be appointed by the President with the approval of the Executive Committee. The Nominating Committee will be mindful of the diversity represented in the member school systems and shall attempt to ensure that this diversity is represented in the officers and Executive Committee membership. The Nominating Committee will make its written report at the opening session of the annual Delegate Assembly meeting.

Section 3. Special Committees - Special Committees shall be appointed by the President with the approval of the Executive Committee.

ARTICLE VIII

Fiscal Year and Audit

Section 1. Fiscal Year - The Fiscal Year of the Corporation shall be from July 1st of each year to June 30th of the succeeding year.

Section 2. Budget - An annual budget for the ensuing year shall be prepared by the Budget Committee in consultation with the President and the Executive Committee and submitted for approval to the Delegate Assembly at its annual meeting.

Section 3. Audit - The accounts of the Corporation for each fiscal year shall be audited, and the financial reports verified annually by the Executive Committee. A written report of the audit shall be filed in the minutes of an Executive Committee

meeting.

Section 4. Bond - Those officers and employees responsible for handling funds for the Corporation shall be bonded in an amount to be determined by the Executive Committee and the premium shall be paid by the Corporation.

ARTICLE IX

Finances

Section 1. Financial Support - The Delegate Assembly shall determine the amount of service charges and/or membership fees to be paid to the Corporation by the member school districts.

Section 2. Grants - The Executive Committee shall be empowered to apply for, initiate, and put underway the programs resulting from grants received.

Section 3. Receipts and Disbursements - The Treasurer will handle receipts and disbursements under the procedure established by the Executive Committee and under the direction of the President.

ARTICLE X

Amendments

Section 1. These Bylaws may be amended by a majority vote of the Delegate Assembly. Proposed amendments are to be distributed to the Delegate Assembly at least six hours in advance of voting on them.

Adopted

May 3, 1974
Chicago, Illinois

Amended

March 21, 1987
Park City, Utah

Amended

November 4, 1974
Atlanta, Georgia

Amended

May 16, 1992
Charleston, West Virginia

Amended

November 2, 1975
Atlanta, Georgia

Amended

October 21, 1995
Prince George's, Maryland

Amended

October 31, 1976
Atlanta, Georgia

Amended

October 10, 2001
North Kansas City, Missouri

Amended

May 2, 1986
New Orleans, Louisiana

